



Serving West TN,
Eastern AR & Northern MS

Mid-South Area Business Travel Association

P.O. Box 608
Memphis, TN 38101
901-788-MSA1 (6721)

OFFICE USE ONLY

MEMBERSHIP I.D. # _____

MEMBER SINCE _____

Primary or Secondary Status _____

DIRECT MEMBERSHIP APPLICATION

Prefix	First Name	MI	Last Name	Suffix
_____	_____	_____	_____	_____
Title or Position			Telephone	Extension
_____			_____	_____
Company Name			Fax	
_____			_____	
Company Address			Email address	
_____			_____	
City/Province	State/Country	Zip	WWW address	
_____	_____	_____	_____	

MEMBERSHIP DUES

Please check one: **New or Renewal Direct Membership Dues & Prepaid Lunches**
(includes \$15 each month & \$25 lunch at Christmas): \$265 _____

New or Renewal Direct Membership (Dues Only): \$75.00 _____

(*This annual membership does not include the cost of meals at the monthly meetings. These are \$15 per month for members.)

Any individual that is regularly employed to 1) procure business travel services for employees of the corporation or organization, or 2) promulgate and administer travel policies for the corporation or organization, shall be eligible to apply for Direct Membership status. Companies may have one Primary member, and an unlimited number of Secondary members. Primary member maintains voting privileges in representation of the company.

ORGANIZATION AFFILIATIONS

Are you a member of any other associations/affiliations? (Please list all and spell out) ACTE
 AHMA ASTA MPI NAPM STAG Other

Are you a member of any other local travel organization? If yes, please list:

How did you learn about Mid-South Area BTA? _____

YEARS IN TRAVEL MANAGEMENT: _____

Certification/Accreditation ex: CCTE, CTC please specify: _____

NO. OF EMPLOYEES IN CORPORATION WORLDWIDE:

under 100 100 – 499 500 - 999 1,000 - 2,999 2,500 - 4,999 5,000 +

PRODUCT/SERVICE Please indicate any product(s) or service(s) offered by your company:

JOB DESCRIPTION Please describe your duties for your company or organization:

RESPONSIBILITIES What is your PRIMARY responsibility _____ and SECONDARY

_____ FORTUNE 500 If a Fortune Company, indicate ranking:

THE FOLLOWING INFORMATION IS FOR STATISTICAL PURPOSES ONLY AND WILL BE HELD IN STRICT CONFIDENCE

TRAVEL SERVICES My company provides travel services via:

Full Service Agency - OFF-SITE Dedicated Full Service Agency - OFF-SITE Dedicated Full Service Agency Other
 Full Service Agency - ON-SITE Direct with Vendors
 Out-Plant-Reservations - ON-SITE (ticketing queued by Agency)

Is your company involved in government contracting? Yes No Number of employees in travel dept. including yourself:

ANNUAL TRAVEL EXPENDITURES (excluding personal costs)

Air \$ _____ Car Rental \$ _____ Entertainment \$ _____
Food \$ _____ Lodging \$ _____ Rail \$ _____ Other \$ _____ TOTAL \$ _____

TRAVEL PERCENTAGE Please specify % _____ Domestic and % _____ International travel done by your company.

TRAVEL SERVICES

Which of the following travel related services are provided to employees by the ____ Travel Dept. ____ Agency (Check all that apply):

Airline Reservations Corporate Aircraft Fleet Car Program Limousine Service Rail Ticketing
 Airline Ticketing Planning Employee Group Travel Hotel Reservations/Rooms Meeting
 Other _____
 Car Rental Employee Relocation Incentive Trips Passports/Visas
 Charter Aircraft Entertainment Tickets Limousine Rental Rail Reservations

CORPORATE OFFICER Indicate Corporate Officer responsible for travel:

Name _____ Title _____ Phone (_____) _____

METHOD OF PAYMENT

Check or money order must accompany this application and be made payable to:

Mid-South Area Business Travel Association
P.O. Box 608
Memphis, TN 38101

Credit Card type: _____ (MC, VS, AMEX, Discover)

Credit Card # _____

Expiration Date: _____

Signature _____

Please attach your business card here

Questions? For questions please contact Mid-South Area BTA at midsouthareabta@yahoo.com or call 788-